

NOTICE OF MEETING

MASS TRANSIT DEPARTMENT BOARD TUESDAY, JULY 22, 2003

A meeting of the Mass Transit Department Board will be held on Tuesday, July 22, 2003 at 10:00 a.m. or immediately following the Mayor's Proclamations, whichever comes first, for the City Council Meeting in City Council Chambers, Second Floor, City Hall.

Special Mass Transit Department Board Meeting, Council Chambers, Monday, July 21, 2003 at 8:45 a.m.; and Legislative Review Committee Meeting of the Whole, Council Chambers, Monday, July 21, 2003 at 9:00 a.m.

AGENDA

1. Discussion and action to award the following:

If the apparent low bidder is disqualified for any reason, the Mass Transit Department Board reserves the right to exercise any option legally available under the law by awarding the bid to the next lowest responsive and responsible bidder even though the bidder is not named on this agenda.

- | | | |
|-----------|----------------------|--|
| a. | IFB Number: 2003-187 | Rental of Uniforms & Shop Towels |
| | Award to: | Unifirst Corporation
El Paso, Texas |
| | Item(s): | All |
| | Amount: | \$70,000.00 (estimated annually) |
| | Department: | Mass Transit (Sun Metro) |
| | Funds Available: | 60600006-502222 |
| | Funding Source: | Mass Transit General Revenue Fund |
| | Total Award: | \$210,000.00 (estimated amount) |
| | District(s): | All |
| | Action: | 03-60 |

Purchasing and the Mass Transit [Sun Metro] Departments recommend award as indicated to "Unifirst Corporation" this company was the lowest responsive [by definition, meeting specifications] offers, from responsible offerors.

This is a three- [3] year requirements contract.

- | | | |
|-----------|----------------------|---|
| b. | IFB Number: 2003-128 | Bus Passes |
| | Award to: | Mercury Graphics
Saskatoon, Saskatchewan |
| | Item(s): | All |
| | Amount: | \$5,400.00 (estimated annually) |
| | Department: | Mass Transit (Sun Metro) |
| | Funds Available: | 60600001-502209 |
| | Funding Source: | Mass Transit General Revenue Fund |
| | Total Award: | \$16,200.00 (estimated amount) |
| | District(s): | All |
| | Action: | 03-61 |

Purchasing and the Mass Transit [Sun Metro] Departments recommend award as indicated, to "MERCURY GRAPHICS", this company is the lowest responsive [by definition, meeting specifications] offer, from responsible offerors.

This is a three- [3] year requirements contract.

Vendor offers a prompt payment discount of 1% [10] days net 30. Vendor also offers the City the option of extending the term of the contract for one [1] additional year at the same terms and conditions.

2. Discussion with the Director on the following:

Executive Summary of the Monthly Performance Report: May 2003

1. Operational Status
2. Maintenance Status
3. Financial Status

3. The Mass Transit Department Board will retire into Executive Session pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Sections 551.071 - 551.076 to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Council may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.)

Section 551.071	CONSULTATION WITH ATTORNEY
Section 551.072	DELIBERATION REGARDING REAL PROPERTY
Section 551.073	DELIBERATION REGARDING PROSPECTIVE GIFTS
Section 551.074	PERSONNEL MATTERS
Section 551.076	DELIBERATION REGARDING SECURITY DEVICES

Sign Language interpreters will be provided for this meeting.

Copies of this Agenda will be provided in Braille, large print, or audiotape upon request. Request must be made a minimum of 48 hours prior to the date and time of the meeting. Hearing Assistance Devices are available upon request.

POSTED THIS 18th DAY OF JULY, 2003 AT _____ A.M./P.M.

BY: _____

(For additional information, contact Ruth Parra at 533-1220)

MASS TRANSIT AGENDAS ARE PLACED ON THE INTERNET EVERY FRIDAY AT THE ADDRESS BELOW:

<http://www.ci.el-paso.tx.us>



EL PASO MASS TRANSIT DEPARTMENT

TRANSIT BOARD ACTION

DATE	REFERENCE NO.	SUBJECT:	ITEM NO.
08/22/03	03-60	IFB#2003-187 Rental of Uniforms & Shop Towels	1a

BACKGROUND

On the agenda today is the award for IFB#2003-187 Rental of Uniforms & Shop Towels. There were 7 bids solicited (5 local) and 2 bids were received. Purchasing and the Mass Transit (Sun Metro) Departments recommend award as indicted to "Unifirst Corporation" this company was the lowest responsive (by definition, meeting specifications) offers, from responsible offers.

This is a three (3) year requirements contracts.

RECOMMENDATION

It is therefore recommended that the Mass Transit Board authorize the Purchasing Director to award IFB#2003-187 Rental of Uniforms & Shop Towels for a total estimated award of \$210,000.00

DISPOSITION BY TRANSIT BOARD: APPROVED	SECRETARY
OTHER (DESCRIBE)	
SUBMITTED BY:	DATE:

DATE: July 15, 2003

TO: Mass Transit Board Secretary

FROM: Byron E. Johnson, C.P.M.
Director of Purchasing x 4313

THRU: Isabel F. Portillo
Bid Clerk ext. 4038

Please place the following item on the **MASS TRANSIT BOARD MEETING** agenda for the Meeting of **JULY 22, 2003.**

Item should read as follows:

IFB Number:	2003-187	Rental of Uniforms & Shop Towels
Award to:		Unifirst Corporation
		El Paso, Texas
Item(s):		All
Amount:		\$70,000.00 (estimated annually)
Department:		Mass Transit (Sun Metro)
Funds Available:		60600006-502222
Funding Source:		Mass Transit General Revenue Fund
Total Award:		\$210,000.00 (estimated amount)
District(s):		All

Purchasing and the Mass Transit [Sun Metro] Departments recommend award as indicated to "Unifirst Corporation" this company was the lowest responsive [by definition, meeting specifications] offers, from responsible offerors.

This is a three- [3] year requirements contract.

Contact person: Frank Velo, Procurement Analyst, and (915) 541-4320.

AGENDA FOR: JULY 22, 2003

MASS TRANSIT [SUN METRO] PROJECT FORM

DATE: JULY 10, 2003

IFB#: 2003-187
PROJECT: RENTAL OF UNIFORMS & SHOP TOWELS
DEPARTMENT: MASS TRANSIT [SUN METRO]
BUDGET#: 60600006-502222
FUNDING SOURCE: MASS TRANSIT GENERAL REVENUE FUND

RECOMMENDATION: UNIFIRST CORPORATION
EL PASO, TX

ESTIMATED YEARLY AMOUNT: \$70,000.00

Purchasing and the Mass Transit [Sun Metro] Departments recommend award as indicated to "Unifirst Corporation" this company was the lowest responsive [by definition, meeting specifications] offers, from responsible offerors.

This is a three [3] year requirements contract.

BIDS SOLICITED	<u>07</u>
BIDS LOCALS	<u>05</u>
BIDS RECEIVED	<u>02</u>
NO BIDS	<u>00</u>

ESTIMATED TOTAL RECOMMENDED AWARD \$210,000.00

MASS TRANSIT: APPROVED _____ REJECTED _____ BOARD SECRETARY _____

APPROVED:

BOARD MEETING OF:

JULY 22, 2003



BYRON E. JOHNSON
DIRECTOR OF PURCHASING

CITY OF EL PASO BID TABULATION

BID ITEM: RENTAL OF UNIFORMS AND SHOP TOWELS
BID DATE: JULY 2, 2003

BID # 2003-187
DEPARTMENT: SUN METRO

DEPARTMENT: SUN METRO														
MISSION LINEN SUPPLY EL PASO, TX			UNIFIRST CORPORATION EL PASO, TX			UNIT FEE PER SHIRT			UNIT FEE PER SHIRT					
ITEM #	DESCRIPTION		UNIT FEE PER SHIRT			UNIT FEE PER SHIRT			UNIT FEE PER SHIRT					
GROUP I - UNIFORM RENTAL (ESTIMATED FOR ONE HUNDRED AND THIRTY-ONE [131] EMPLOYEES):														
1]	LONG SLEEVE SHIRT		\$0.40			\$0.19								
	MANUFACTURER		REED			UNIFIRST								
	CATALOG NO.		6221			#0102								
2]	SHORT SLEEVE SHIRT		\$0.40			\$0.16								
	MANUFACTURER		REED			UNIFIRST								
	CATALOG NO.		6221			#0202								
3]	TROUSERS		\$0.40			\$0.25								
	MANUFACTURER		REED			UNIFIRST								
	CATALOG NO.		841P			#1002								
4]	COVERALLS {ONE [1] PER WEEK}		\$1.10			\$0.38								
ITEM NO.	DESCRIPTION		EST. MON. QTY.		EST. MON. TOTAL		FEE		EST. MON. TOTAL		FEE		EST. MON. TOTAL	
GROUP II - SHOP TOWELS RENTAL:														
5]	RED SHOP TOWELS		15,000		\$60.00 PER 1,000		\$900.00		\$57.50 PER 1,000		\$862.50		\$0.00 PER 1,000	
6]	WHITE SHOP TOWELS		1,100		\$6.00 PER 100		\$66.00		\$6.75 PER 100		\$74.25		\$0.00 PER 100	
7]	HIGH ABSORBENT, WHITE TERRY CLOTH TOWELS		1,200		\$14.00 PER 100		\$168.00		\$12.75 PER 100		\$153.00		\$0.00 PER 100	

APPROVED BY: 
DATE: 07/07/03

CITY OF EL PASO BID TABULATION

BID ITEM: RENTAL OF UNIFORMS AND SHOP TOWELS		BID # 2003-187		DEPARTMENT: SUN METRO	
BID DATE: JULY 2, 2003					
ITEM #	DESCRIPTION	MISSION LINEN SUPPLY EL PASO, TX		UNIFIRST CORPORATION EL PASO, TX	
GROUP III - EMBROIDERY & ENVIRONMENTAL CHARGE (USE TWO THOUSAND [2000] EACH AS BENCH MARK FOR; ITEMS 8 & 9):		FEE	FEE	FEE	FEE
8]	EMBROIDERED [SUN METRO] LOGO PATCH SEWN TO GARMENT	\$2.50 PER EACH	\$5,000.00 PER 2,000	\$2.00 PER EACH	\$4,000.00 PER 2,000
9]	EMBROIDERED NAME TAG SEWN TO GARMENT	\$1.25 PER EACH	\$2,500.00 PER 2,000	\$0.70 PER EACH	\$1,400.00 PER 2,000
10]	PERCENTAGE FOR ENVIRONMENTAL CHARGE, PER INVOICE	0%		3%	
PAYMENT TERMS		NET 30 DAYS		NET 30 DAYS	
BIDDER'S PROMISED DELIVERY		21 CALENDAR DAYS		30 CALENDAR DAYS	
IF BIDDER DOES NOT SPECIFY AN EARLIER DELIVERY, THE CITY'S REQUIRED DELIVERY SHALL PREVAIL. A DELIVERY DATE LATER THAN THE CITY'S REQUIRED DELIVERY MAY BE CAUSE FOR THE REJECTION OF THE BID.					
BIDS SOLICITED: 7		BIDS RECEIVED: 2		LOCAL BIDS: 5	
				NO BIDS: 0	


APPROVED BY: *[Signature]*
DATE: 07/07/03



DATE: 07-8-03

TO: Frank V. Veto, Procurement Analyst

FROM:  Terry L. Scott, Director
Sun Metro

THROUGH: Raul Perez Jr., Maintenance Manager 
Sun Metro

SUBJECT: Solicitation 2003-187, Uniform and Shop Towel Contract, Sun Metro

After reviewing the Bid Tabulation sheet, and copies of offers received Sun Metro is satisfied with the lowest price and offer did meet our specifications.

Recommend that we accept Unifirst Corp., from El Paso, TX. for uniform and shop towel contract as the low and most responsive bidder. The contract covers an estimated one hundred & thirty one (131) employees.

Funds to pay for uniform contract will come from:

Account: 502222

Fund: 40345

Department: 60600006

Req: 2003009170

Est. Total until end of year: \$6,500.00

If you have any question call me my ext. is 534-5870.

ATTN: ALONZO ROMERO
AMERICAN LINEN SUPPLY
550 N CHURCH ST
LAS CRUCES, NM 88001

ATTN: JACOB MARTINEZ
MARCOBO UNIFORMS
3555 YARBROUGH DR
EL PASO, TX 79925

ATTN: LORNA DEAN
MISSION LINEN & UNIFORM SERVICE
1409 TEXAS AVE
EL PASO, TX 79901

DIRECT ACTION UNIFORMS
6800 GATEWAY EAST BLVD 1B
EL PASO TX 79915

ATTN: HOWARD GOLDBERG
SUPREME LAUNDRY
2631 E WYOMING AVE
EL PASO, TX 79903

UNIFIRST
6920 COMMERCE AVE
EL PASO TX 79915

ATTN: ERIC MARTIN
MARTIN MARKETING SOLUTIONS,
INC.
11002 JAGUAR CT.
FREDERICKSBURG, VA 22047

BID INFORMATION SERVICE
(ALL BIDS ARE ADVERTISED)

BID NET PROCESSING CENTER
PO BOX 5600
ALBANY, NY 12205

GREATER EL PASO CHAMBER OF COMMERCE
ONE CIVIC CENTER PLAZA
EL PASO, TX 79901

EL PASO HISPANIC CHAMBER OF COMMERCE
2829 MONTANA AVE, B-100
EL PASO, TX 79903

EL PASO TIMES NEWSPAPER
CLASSIFIED/LEGAL SECTION
PO BOX 20
EL PASO, TX 79999

CONTRACT OPPORTUNITY CENTER
4791 N. MESA
EL PASO, TX 79902

SAM'S CLUB
7970 NORTH MESA
EL PASO, TX 79932

SUBCONTRACTORS ASSOCIATION
PO BOX 3612
EL PASO, TX 79923

COMMERCE BUSINESS WEEKLY
2626 NORTHEAST #103
EL PASO, TX 79902

BLACK CHAMBER OF COMMERCE
ONE CIVIC CENTER PLAZA
EL PASO, TX 79901



EL PASO MASS TRANSIT DEPARTMENT

TRANSIT BOARD ACTION

DATE	REFERENCE NO.	SUBJECT:	ITEM NO.
07/22/03	03-61	IFB#2003-128 Bus Passes	1 b
BACKGROUND <p>On the agenda today is the award for IFB#2003-128 Bus Passes. There were 25 bids solicited (14 local) and 5 bids were received. Purchasing and the Mass Transit (Sun Metro) Departments recommend award as indicated to "MERCURY GRAPHICS", this company is the lowest responsive (by definition, meeting specifications) offer, from responsible offerors.</p> <p>This is a three (3) year requirements contract.</p> <p>Vendor offers a prompt payment discount of 1% (10) days net 30. Vendor also offers the City the option of extending the term of the contract for (1) additional year at the same terms and conditions.</p> RECOMMENDATION <p>It is therefore recommended that the Mass Transit Board authorize the Purchasing Director to award IFB#2003-128 Bus Passes for a total estimated award of \$16,200.00</p>			
DISPOSITION BY TRANSIT BOARD:		SECRETARY	
APPROVED			
OTHER (DESCRIBE)			
SUBMITTED BY:		DATE:	

DATE: July 15, 2003

TO: Mass Transit Board Secretary

FROM: Byron E. Johnson, C.P.M.
Director of Purchasing x 4313

THRU: Isabel F. Portillo
Bid Clerk ext. 4038

Please place the following item on the **MASS TRANSIT BOARD MEETING** agenda for the Meeting of **JULY 22, 2003.**

Item should read as follows:

IFB Number:	2003-128	Bus Passes
Award to:		Mercury Graphics
		Saskatoon, Saskatchewan
Item(s):		All
Amount:		\$5,400.00 (estimated annually)
Department:		Mass Transit (Sun Metro)
Funds Available:		60600001-502209
Funding Source:		Mass Transit General Revenue Fund
Total Award:		\$16,200.00 (estimated amount)
District(s):		All

Purchasing and the Mass Transit [Sun Metro] Departments recommend award as indicated, to "MERCURY GRAPHICS", this company is the lowest responsive [by definition, meeting specifications] offer, from responsible offerors.

This is a three- [3] year requirements contract.

Vendor offers a prompt payment discount of 1% [10] days net 30. Vendor also offers the City the option of extending the term of the contract for one [1] additional year at the same terms and conditions.

Contact person: Frank Velo, Procurement Analyst, (915) 541-4320.

AGENDA FOR: **JULY 22, 2003**

MASS TRANSIT [SUN METRO] PROJECT FORM

DATE: JULY 15, 2003

IFB#: 2003-128
PROJECT: BUS PASSES
DEPARTMENT: MASS TRANSIT [SUN METRO]
BUDGET#: 60600001-502209
FUNDING SOURCE: MASS TRANSIT GENERAL REVENUE FUND

RECOMMENDATION: MERCURY GRAPHICS
SASKATOON, SASKATCHEWAN

ESTIMATED YEARLY AMOUNT: \$5,400.00

Purchasing and the Mass Transit [Sun Metro] Departments recommend award as indicated, to "MERCURY GRAPHICS", this company is the lowest responsive [by definition, meeting specifications] offer, from responsible offerors.

This is a three [3] year requirements contract.

Vendor offers a prompt payment discount of 1% [10] days net 30. Vendor also offers the City the option of extending the term of the contract for one [1] additional year at the same terms and conditions.


BIDS SOLICITED	<u>25</u>
BIDS LOCALS	<u>14</u>
BIDS RECEIVED	<u>05</u>
NO BIDS	<u>00</u>

ESTIMATED TOTAL RECOMMENDED AWARD \$16,200.00

MASS TRANSIT: APPROVED _____ REJECTED _____ BOARD SECRETARY _____

APPROVED:

BOARD MEETING OF: JULY 22, 2003



BYRON E. JOHNSON
DIRECTOR OF PURCHASING

2003-128 [9:58 AM]

CITY OF EL PASO BID TABULATION

BID ITEM: BUS PASSES
BID DATE: APRIL 2, 2003

		CORRELL PRINTING INC. EL PASO, TX		EL PASO COMPLETE PRINTING EL PASO, TX		GUYNES PRINTING COMPANY EL PASO, TX		MERCURY GRAPHICS SASKATOON, SASKATCHEWAN CANADA	
ITEM NO.	ANN. EST. QTY.	ITEM DESCRIPTION - APPLICATION	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE
1.	2,600	LIFT/FIXED ROUTE MONTHLY PASS	\$0.1538461	\$400.00	\$0.0925	\$240.50	\$0.139	\$361.40	\$0.1541
2.	24,000	SENIOR CITIZEN/DISABLED MONTHLY PASS	\$0.0625000	\$1,500.00	\$0.0925	\$2,220.00	\$0.152	\$3,648.00	\$0.0232
3.	17,000	FIXED/ROUTE MONTHLY PASS	\$0.0852941	\$1,450.00	\$0.0925	\$1,572.50	\$0.139	\$2,363.00	\$0.0328
4.	2,200	REDUCED FARES	\$0.3659090	\$805.00	\$0.0925	\$203.50	\$0.139	\$305.80	\$0.0584
5.	2,100	LIFT BUS FARES	\$0.3600000	\$756.00	\$0.0925	\$194.25	\$0.152	\$319.20	\$0.0612
6.	15,000	STANDARD FARES	\$0.0866666	\$1,300.00	\$0.0925	\$1,387.50	\$0.139	\$2,085.00	\$0.0372
7.	20,000	TRANSFERS	\$0.0700000	\$1,400.00	\$0.9250	\$1,850.00	\$0.139	\$2,780.00	\$0.0279
8.	7,300	STUDENT FARE PASSES	\$0.1232876	\$900.00	\$0.0925	\$675.25	\$0.139	\$1,014.70	\$0.0549
9.	2,000	LIFT/TAXI FARES	\$0.5500000	\$1,100.00	\$0.0925	\$185.00	\$0.165	\$330.00	\$0.1293
10.	3,900	STUDENT MONTHLY PASS	\$0.3333333	\$1,300.00	\$0.0925	\$360.75	\$0.160	\$624.00	\$0.0331

APPROVED BY: J. Velo
DATE: 4/08/03

CITY OF EL PASO BID TABULATION

BID ITEM: BUS PASSES
BID DATE: APRIL 2, 2003

BID # 2003-128									
DEPARTMENT: SUN METRO									
MERCURY GRAPHICS									
SASKATOON,									
SASKATCHEWAN									
CANADA									
ITEM NO.	ANN. EST. QTY.	ITEM DESCRIPTION - APPLICATION	CORRELL PRINTING INC. EL PASO, TX		EL PASO COMPLETE PRINTING EL PASO, TX		GUYNES PRINTING COMPANY EL PASO, TX		TOTAL PRICE
			UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	
11.	5,000	SPECIAL EVENTS PASS	\$0.2900000	\$1,450.00	\$0.0925	\$462.50	\$0.139	\$695.00	\$258.50
12.	10,000	ALL DAY PASS	\$0.2010000	\$2,010.00	\$0.0925	\$925.00	\$0.139	\$1,390.00	\$401.00
13.	10,000	THREE DAY PASS	\$0.2010000	\$2,010.00	\$0.0925	\$925.00	\$0.139	\$1,390.00	\$401.00
14.	5,000	SEVEN DAY PASS	\$0.1840000	\$920.00	\$0.0925	\$462.50	\$0.139	\$695.00	\$258.50
15.	3,000	OZONE PASS STANDARD MONTHLY	CANCELLED		CANCELLED		CANCELLED		N/A
16.	3,000	OZONE PASS REDUCES MONTHLY	\$0.4333333	\$1,300.00	\$0.0925	\$277.50	\$0.498	\$1,494.00	\$129.30
17.	3,000	OZONE PASS REDUCES MONTHLY	\$0.4333333	\$1,300.00	\$0.0925	\$277.50	\$0.498	\$1,494.00	\$129.30
18.	2,000	OZONE PASS STUDENT MONTHLY	\$0.6250000	\$1,250.00	\$0.0925	\$185.00	\$0.498	\$996.00	\$129.20
TOTAL ESTIMATED AMOUNT			\$21,151.00		\$12,404.25		\$21,985.10		\$5,383.32

APPROVED BY: [Signature]
DATE: 4/08/03

CITY OF EL PASO BID TABULATION

BID ITEM: BUS PASSES
BID DATE: APRIL 2, 2003

ITEM NO.		ANN. EST. QTY.	ITEM DESCRIPTION - APPLICATION	CORRELL PRINTING INC. EL PASO, TX		EL PASO COMPLETE PRINTING EL PASO, TX		GUYNES PRINTING COMPANY EL PASO, TX		MERCURY GRAPHICS SASKATOON, SASKATCHEWAN CANADA	
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE NO LATER THAN THIRTY (30) DAYS PRIOR TO THE DATE INDICATED IN THE OFFER.											
BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR: ONE ADDITIONAL YEAR AT THE SAME UNIT PRICES, IF THE OPTION IS EXERCISED WITHIN:											
A. THREE YEARS FROM DATE OF AWARD OF THE CONTRACT.				<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		<input type="checkbox"/>		<input checked="" type="checkbox"/>	
B. NO OPTION OFFERED.				YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
				<input type="checkbox"/>		<input type="checkbox"/>		<input checked="" type="checkbox"/>		<input type="checkbox"/>	
C. UPON EXPIRATION OF ORIGINAL TERM											
PAYMENT TERMS:				2% - 10 DAYS		2% - 10 DAYS 30 CALENDAR DAYS (7-10 DAYS IS COMPLETE'S STANDARD LEAD TIME)		2% - 10 DAYS 1% - 20 DAYS		1% - 10 DAYS	
BIDDER'S PROMISED DELIVERY:				15 CALENDAR DAYS		7-10 CALENDAR DAYS		10-15 CALENDAR DAYS			

APPROVED BY:

DATE: 4/8/03

CITY OF EL PASO BID TABULATION

BID ITEM: BUS PASSES
BID DATE: APRIL 2, 2003

BID # 2003-128
DEPARTMENT: SUN METRO

ITEM NO.	ANN. EST. QTY.	ITEM DESCRIPTION - APPLICATION	SOMMER & SONS PRINTING, INC. BUFFALO, NY									
			UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1.	2,600	LIFT/FIXED ROUTE MONTHLY PASS	\$0.081200	\$211.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	24,000	SENIOR CITIZEN/DISABLED MONTHLY PASS	\$0.114950	\$2,758.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3.	17,000	FIXED/ROUTE MONTHLY PASS	\$0.081200	\$1,380.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4.	2,200	REDUCED FARES	\$0.081200	\$178.64	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5.	2,100	LIFT BUS FARES	\$0.114950	\$241.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6.	15,000	STANDARD FARES	\$0.081200	\$1,218.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7.	20,000	TRANSFERS	\$0.081200	\$1,624.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8.	7,300	STUDENT FARE PASSES	\$0.081200	\$592.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9.	2,000	LIFT/TAXI FARES	\$0.142850	\$285.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10.	3,900	STUDENT MONTHLY PASS	\$0.116450	\$454.16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00


APPROVED BY: [Signature]
DATE: 4/2/03

CITY OF EL PASO BID TABULATION

BID ITEM: BUS PASSES
 BID DATE: APRIL 2, 2003

BID # 2003-128
 DEPARTMENT: SUN METRO

ITEM NO.	ANN. EST. QTY.	ITEM DESCRIPTION - APPLICATION	SOMMER & SONS PRINTING, INC. BUFFALO, NY		TOTAL PRICE		UNIT PRICE		TOTAL PRICE		UNIT PRICE		TOTAL PRICE		UNIT PRICE		TOTAL PRICE	
			UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
11.	5,000	SPECIAL EVENTS PASS	\$0.081200	\$406.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12.	10,000	ALL DAY PASS	\$0.081200	\$812.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13.	10,000	THREE DAY PASS	\$0.081200	\$812.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14.	5,000	SEVEN DAY PASS	\$0.081200	\$406.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15.	3,000	OZONE PASS STANDARD MONTHLY	NO BID		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
16.	3,000	OZONE PASS REDUCES MONTHLY	0.129900	\$389.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
17.	3,000	OZONE PASS REDUCES MONTHLY	0.129900	\$389.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
18.	2,000	OZONE PASS STUDENT MONTHLY	0.129900	\$259.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL ESTIMATED AMOUNT			\$12,420.18		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	

APPROVED BY: 
 DATE: 4/2/03

CITY OF EL PASO BID TABULATION

BID ITEM: BUS PASSES
 BID DATE: APRIL 2, 2003

BID # 2003-128			DEPARTMENT: SUN METRO						
ITEM NO.	ANN. EST. QTY.	ITEM DESCRIPTION - APPLICATION	SOMMER & SONS PRINTING, INC. BUFFALO, NY	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE NO LATER THAN THIRTY (30) DAYS PRIOR TO THE DATE INDICATED IN THE OFFER.									
BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:									
ONE ADDITIONAL YEAR AT THE SAME UNIT PRICES, IF THE OPTION IS EXERCISED WITHIN:									
A. THREE YEARS FROM DATE OF AWARD OF THE CONTRACT.			<input checked="" type="checkbox"/>	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
B. NO OPTION OFFERED.			<input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
PAYMENT TERMS:			NET - 30 DAYS						
BIDDER'S PROMISED DELIVERY:			7-14 CALENDAR DAYS						
BIDS SOLICITED: 25			BIDS RECEIVED: 5			BIDS LOCAL: 14			
						NO BIDS: 0			

APPROVED BY: *[Signature]*
 DATE: 4/3/03



Date: June 25, 2003

To: Frank V. Velo, Procurement Analyst

From:  Terry L. Scott, Director

Through: Richard Morales, Accountant IV 

Subject: Solicitation 2003-128,
Mercury Graphics Bus Pass Contract

After reviewing the Bid Tabulation sheet and copies of offers received, Sun Metro is satisfied with the lowest price and the offer did meet our specifications.

Recommend that we accept Mercury Graphics, from Saskatoon, Saskatchewan, Canada, for bus pass printing of an estimated one hundred thirty seven thousand one hundred passes (137,100) be awarded the contract as the low and most responsive bidder.

Funds to pay for bus pass printing will come from:

Dept. ID	60600001
Account	502209
Fund	40345

For any question regarding recommendation, please contact me at 534-5808.

A & B LABELS & PRINTING
ATTN: JUAN A BARCENA
7245 COPPERQUEEN DR
EL PASO, TX 79915

AUTOMATIC BUSINESS SYSTEM
ATTN: BURT HENSON
PO BOX 3385
EL PASO, TX 79923

JOHN JACKSON R J CRUMLEY
BUSINESS FORMS INC.
2514 YANDELL ST.
EL PASO, TX 79903

CLEAR VISIONS
ATTN: NED STECK
121 INTERPARK BLVD. STE. 801
SAN ANTONIO, TX 78216

CORRELL PRINTING INC.
ATTN: DON CORRELL
1160 AIRWAY SUITE DA-4
EL PASO, TX 79925

MARTIN MARKETING SOLUTIONS,
INC.
ATTN: ERIC MARTIN
11002 JAGUAR CT.
FREDERICKSBURG, VA 22047

AUDSAM PRINTING
ATTN: DOTTIE
175 PARK BLVD.
MARION, OH 43302

EL PASO COMPLETE PRINTING INC.
3413 LEE BLVD.
EL PASO, TX 79936
ATTBL GABRIEL GARCIA

GUYNES PRINTING
ATTN: SUSANA FRANCO
927 TONY LAMA
EL PASO, TX 79915

COMMERCIAL PRINT & LABEL
ATTN: WILSON MENDEZ
8411 LOCKHEED DR SUITE 4
EL PASO, TX 79925

HILL PRINTING CO. OF EL PASO
ATTN: NEWTON B HILL
PO BOX 151
EL PASO, TX 79942

INTERNATIONAL BID SERVICE INC.
ATTN: DENISE GENZALE
PO BOX 8119
PENSACOLA, FL 32505

MOORE BUSINESS FORMS
ATTN: LUIS ABRIL
1200 GOLDEN KEY CIR. STE. 265
EL PASO, TX 79925

NOVAVISION INC.
ATTN: KEN JENKINS
419 GOULD ST. STE. #3
BOWLING GREEN, OH 43402

ATTN: REBECCA BANKS
THE IRIS COMPANIES
901 PARK ROAD
FLEETWOOD, PA 19522

MERCURY GRAPHICS
1438 FLETCHER ROAD
SASKATOON, CANADA SK S7M 5T2

COMPLETE PRINTING
ATTN: A. GABRIEL GARCIA
3413 LEE BOULEVARD
EL PASO, TX 79936

PRO PRINT AND LABEL
ATTN: MICHAEL HEREDIA
1121 BARRANCA DR.
EL PASO, TX 79935

SELECT FORM INC.
ATTN: MARILYN BROWN
PO BOX 3045
FREEPORT, NY 11520

SOMMER & SON PRINTING
2222 S PARK AVE
BUFFALO, NY 14220

STANDARD REGISTER CO.
ATTN: MARK WOODHOUSE
444 EXECUTIVE CTR BLVD. STE. 136
EL PASO, TX 79902

TURKEY SOLUTIONS & SYSTEMS
ATTN: RAY JORDAN
1219 BARRANCA DR
EL PASO, TX 79935

D & S SPECIALTY ADVERTISING
ATTN: BIDS
PO BOX 10448
FORT IRWIN, CA 92310

ATTN: WILLIAM FALSTAD
KANSAS BANK NOTE COMPANY
P. O. BOX 360
FREDONIA, KS 66736

FOIL PRINTING
7230 GATEWAY EAST
EL PASO, TX 79915

BID INFORMATION SERVICE
(ALL BIDS ARE ADVERTISED)

BID NET PROCESSING CENTER
PO BOX 5600
ALBANY, NY 12205

GREATER EL PASO CHAMBER OF COMMERCE
ONE CIVIC CENTER PLAZA
EL PASO, TX 79901

EL PASO HISPANIC CHAMBER OF COMMERCE
2829 MONTANA AVE, B-100
EL PASO, TX 79903

EL PASO TIMES NEWSPAPER
CLASSIFIED/LEGAL SECTION
PO BOX 20
EL PASO, TX 79999

CONTRACT OPPORTUNITY CENTER
4791 N. MESA
EL PASO, TX 79902

SAM'S CLUB
7970 NORTH MESA
EL PASO, TX 79932

SUBCONTRACTORS ASSOCIATION
PO BOX 3612
EL PASO, TX 79923

COMMERCE BUSINESS WEEKLY
2626 NORTHEAST #103
EL PASO, TX 79902

BLACK CHAMBER OF COMMERCE
ONE CIVIC CENTER PLAZA
EL PASO, TX 79901



EL PASO MASS TRANSIT DEPARTMENT

TRANSIT BOARD ACTION

DATE	REFERENCE NO.	SUBJECT:	ITEM NO:
07/22/03	N/A	Monthly Performance Report – May 2003	2
BACKGROUND: Attached copy of Performance Summary for May 2003			
DISPOSITION BY TRANSIT BOARD:		SECRETARY	
APPROVED			
OTHER (DESCRIBE)			
SUBMITTED BY:		DATE:	

MASS TRANSIT PERFORMANCE SUMMARY

MAY 2003

OPERATIONS

FY 03 Budget Projection: 14,265,836

The Total System Ridership for year FY 03: 9,941,213

Sun Metro Performance Measures

Fiscal Year 03(Year to Date)

Operations

	FY03 Budget Projection	Actual
Fixed Route		
Passengers/Hour	26.20	24.42
Passengers/Mile	1.97	1.91
Cost/Passenger	2.47	2.57
Cost/Hour	61.32	62.79
Cost/Mile	4.71	4.91
Complaints/100,000	15	12.47
Passengers/Month (Jan through April 03)		

	FY03 Budget Projection	Actual
Paratransit (LIFT)		
Passengers/Hour	2.02	1.60
Passengers/Mile	0.13	0.10
Cost/Passenger	26.97	27.92
Cost/Hour	47.09	44.74
Cost/Mile	3.06	2.75

MAINTENANCE

	FY03 Budget Projection	Actual
Fixed Route		
Operational Status	80 %	70 %
Preventive Maintenance	6500	5967
Inspection Mileage		
MBMF*	3000	3102

*Miles between mechanical failures

Paratransit (LIFT)	FY03 Budget Projection	Actual
Operational Status	90%	86 %
Preventive Maintenance	6500	3102 (800's)
Inspection Mileage		5745 (others)
MBMF*	5,000	14,978
*Miles between mechanical failures		

Parts purchased year to date: \$ 1,703,236.98

FINANCIAL

FY03 Budget Projection as of May 2003 (75 %)

Total Revenues 68.7 %

Total Expenses 69.8 %

EL PASO
MASS TRANSIT DEPARTMENT

MONTHLY PERFORMANCE REPORT
MAY 2003



MASS TRANSIT DEPARTMENT

RIDERSHIP

RIDERSHIP

1,400,000

1,200,000

1,000,000

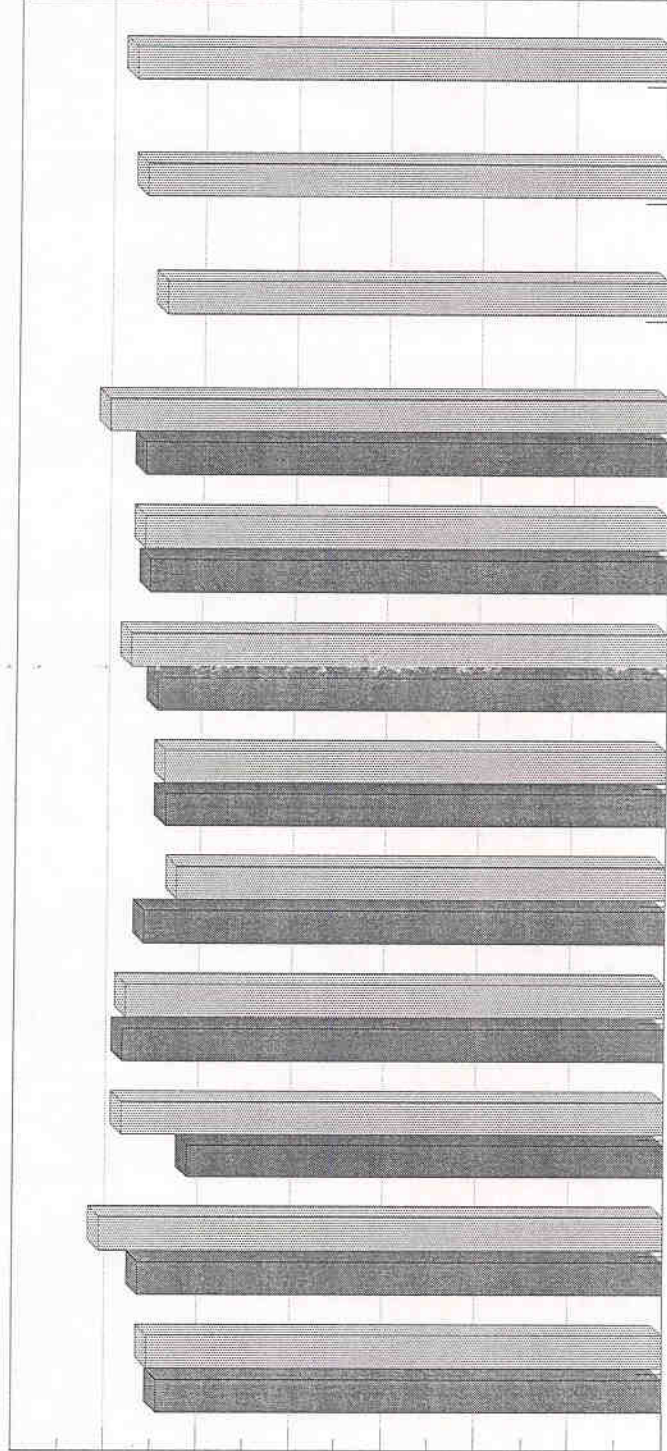
800,000

600,000

400,000

200,000

0



MONTH	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
FY 2003	1,088,386	1,129,437	1,023,834	1,164,968	1,121,348	1,077,606	1,096,445	1,114,458	1,124,730			
FY 2002	1,107,996	1,212,367	1,165,660	1,158,690	1,050,193	1,077,621	1,152,232	1,124,935	1,201,831	1,081,570	1,126,910	1,150,367

MASS TRANSIT DEPARTMENT

REVENUES

REVENUES

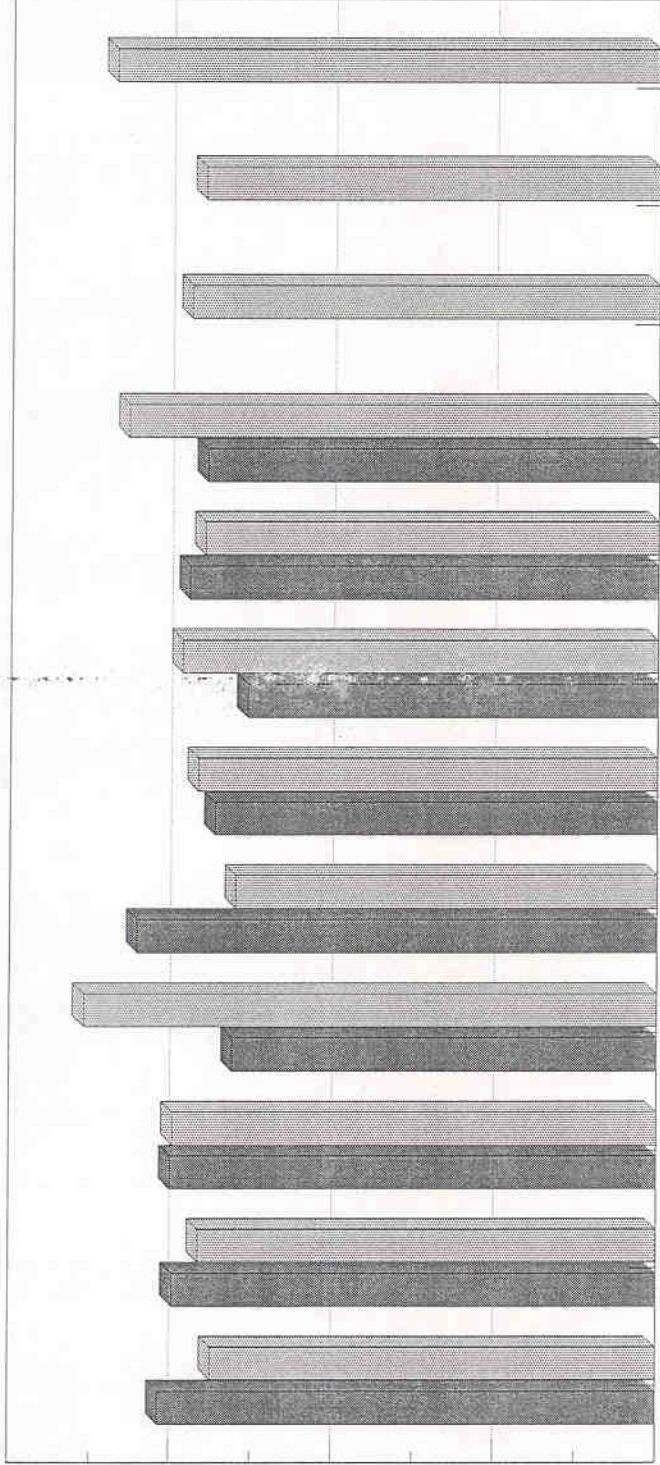
\$800,000

\$600,000

\$400,000

\$200,000

\$0



MONTH	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
FY 2003	\$614,556	\$597,251	\$599,980	\$524,570	\$642,465	\$546,781	\$503,622	\$578,923	\$557,800			
FY 2002	\$549,793	\$565,597	\$597,280	\$707,781	\$520,271	\$567,305	\$523,847	\$559,853	\$655,336	\$577,653	\$560,478	\$671,918

MASS TRANSIT DEPARTMENT

COST/HOUR

AMOUNT

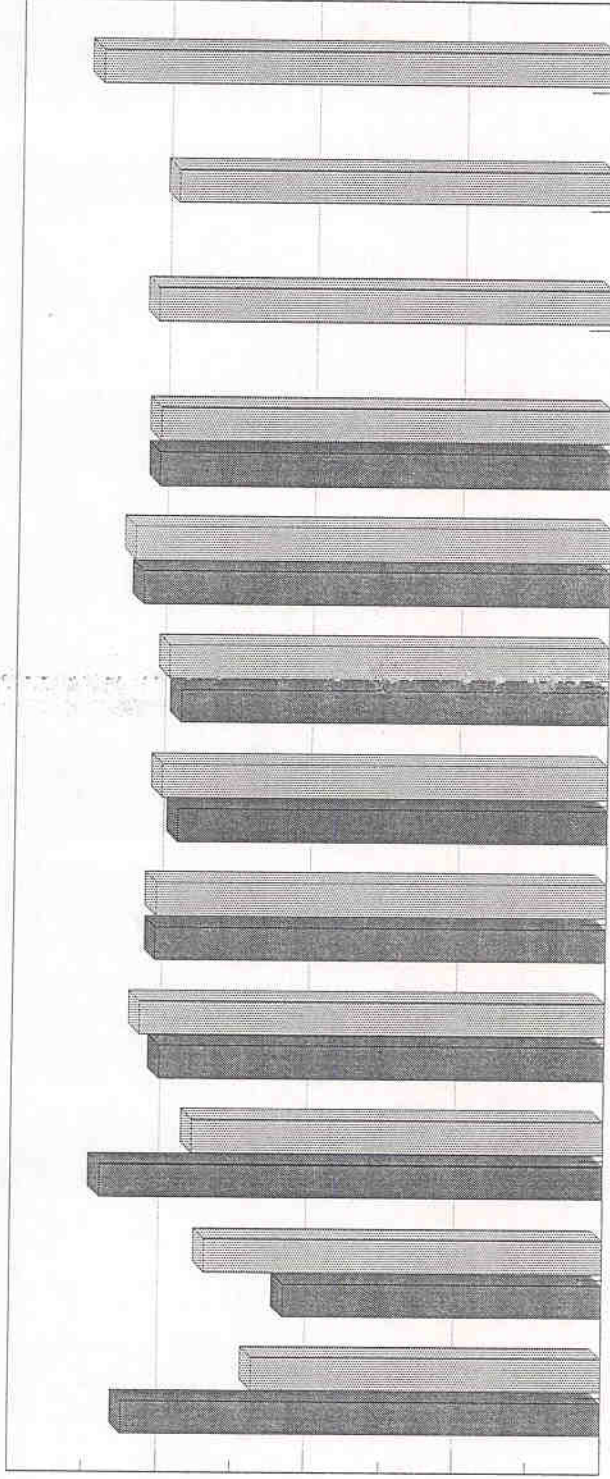
\$80.00

\$60.00

\$40.00

\$20.00

\$0.00



MONTH	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
FY 2003	\$64.80	\$43.18	\$68.04	\$60.16	\$60.90	\$58.01	\$57.73	\$63.10	\$61.06			
FY 2002	\$47.29	\$53.71	\$55.52	\$62.88	\$60.84	\$60.18	\$59.36	\$64.28	\$60.99	\$61.44	\$58.81	\$69.32

The Cost/Hour figures shown include the City Operating Transfer.

ROUTE	NAME	REVENUE	PASSENGERS	MILES	HOURS	REV. MILE	PASS/ MILE	PASS/ HOUR	RIDERSHIP SUMMARY
1	Eastside Express	\$466.06	1,113	1,107	63	\$0.42	1.01	17.66	FIXED ROUTE
3	Ysleta Express	\$15,410.54	29,427	21,571	1,085	\$0.71	1.36	27.11	
4	Art Museum	\$2,855.08	15,356	5,184	660	\$0.55	2.96	23.28	
5	No Current Route	\$0.00	0	0	0	\$0.00	0.00	0.00	Full Fare
6	No Current Route	\$0.00	0	0	0	\$0.00	0.00	0.00	
7	Northeast/Lower Valley	\$8,909.58	24,432	20,252	1,470	\$0.44	1.21	16.62	
8	North/South Trolley	\$9,737.85	52,612	5,133	1,181	\$1.90	10.25	44.56	Students
10	UTEP via Sunset Heights	\$5,756.56	30,236	5,799	1,007	\$0.99	5.21	30.03	
11	Mesita via Kern Place	\$4,038.26	7,678	3,694	345	\$1.09	2.08	22.27	
12	Country Club via Sunland Park	\$9,821.31	20,313	10,975	853	\$0.89	1.85	23.82	Elderly/Disabled
13	Coronado Hills via Fiesta	\$7,816.07	16,295	9,303	756	\$0.84	1.75	21.54	
14	Chaparral via Westwind	\$29,467.13	54,461	28,895	1,955	\$1.02	1.88	27.86	
15	Doniphan via Mesa	\$26,840.07	53,088	15,049	1,251	\$1.78	3.53	42.43	Transfers
16	Sunland Park/Buena Vista	\$2,698.38	4,637	5,624	386	\$0.48	0.82	12.02	
17	Three Hills/NW EPCC	\$312.61	940	8,302	465	\$0.04	0.11	2.02	
18	Westside Express	\$1,720.80	3,137	15,546	855	\$0.11	0.20	3.67	Monthly Pass
21	Chelmont via Reynolds	\$5,546.42	11,302	4,970	509	\$1.12	2.27	22.21	
22	Chelmont via Chelsea	\$3,836.90	11,065	5,191	528	\$0.74	2.13	20.98	
23	Paisano via Fox Plaza	\$2,521.29	5,094	4,009	367	\$0.63	1.27	13.89	Punch Pass
24	Delta via Second Ward	\$2,984.31	7,216	4,329	401	\$0.69	1.67	18.00	
25	Thomason Hospital	\$2,238.21	6,371	6,452	626	\$0.35	0.99	10.18	
26	No Current Route	\$0.00	0	0	0	\$0.00	0.00	0.00	Tokens
30	Fr. Bliss/Pleasanton	\$1,323.23	10,482	3,490	347	\$0.38	3.00	30.23	
31	Five Points Shuttle	\$28,253.15	68,551	14,097	1,692	\$2.00	4.86	40.52	
32	Logan Heights/Piedras	\$3,338.52	10,130	4,609	458	\$0.72	2.20	22.11	Other
33	Government Hill via Bassett	\$2,427.33	7,428	5,668	458	\$0.43	1.31	16.22	
34	Medical Center via Cliff	\$6,648.72	16,418	4,222	596	\$1.57	3.89	27.55	
35	Northgate via Dyer	\$40,644.83	88,391	26,450	2,150	\$1.84	3.34	41.10	ROUTE TOTALS
36	Beaumont Hospital/Highland	\$5,406.74	11,170	5,768	673	\$0.94	1.94	16.59	
37	Beep via Butterfield Trail	\$347.42	707	1,704	129	\$0.20	0.41	5.50	
40	North Hills via Rushing	\$3,267.36	8,794	6,399	449	\$0.51	1.37	19.57	CHARTER
41	Northpark via Piedras	\$9,510.85	26,343	20,732	1,446	\$0.46	1.27	18.21	
42	Northeast Connector	\$18,035.75	40,223	18,354	780	\$0.98	2.19	51.57	
43	Shearman Park via Dyer	\$4,574.33	12,521	8,059	469	\$0.57	1.55	26.71	SENIOR CLUB
44	Sean Haggerty via McCombs	\$3,875.90	13,988	6,881	480	\$0.56	2.03	29.13	
46	Northeast Circulator/Rushing	\$1,383.91	4,427	4,096	318	\$0.34	1.08	13.94	
47	No Current Route	\$0.00	0	0	0	\$0.00	0.00	0.00	THE LIFT
50	Montana	\$11,966.12	34,465	13,462	1,329	\$0.89	2.56	25.93	
51	Edgemere	\$3,794.93	10,358	10,611	791	\$0.36	0.98	13.09	
52	Pebble Hills	\$4,687.93	12,738	10,891	770	\$0.43	1.17	16.55	TAXI PROGRAM
53	Montwood	\$10,768.80	33,749	16,442	1,336	\$0.65	2.05	25.26	
54	Vista Del Sol/Trawood	\$5,408.83	11,888	8,441	769	\$0.64	1.41	15.46	
55	Eastside Terminal	\$8,624.90	23,757	10,658	849	\$0.81	2.23	27.97	SYSTEM TOTALS
56	Rojas/Pellicano	\$4,093.84	12,083	10,916	777	\$0.38	1.11	15.55	
57	Beaumont Hospital/Airport	\$220.91	774	10,223	728	\$0.02	0.08	1.06	
58	Montana/Loop 375	\$2,674.01	6,593	7,277	466	\$0.37	0.91	14.16	ROUTE TOTALS
59	Eastside Connector	\$46,512.70	94,722	30,114	1,672	\$1.54	3.15	56.66	
60	Zaragoza Bridge Circulator	\$858.01	1,636	11,214	474	\$0.08	0.15	3.45	
61	Ysleta via Alameda	\$33,825.51	58,975	25,999	1,792	\$1.30	2.27	32.91	CHARTER
62	Pasodale via Lakeside	\$11,690.97	23,687	11,765	960	\$0.99	2.01	24.66	
63	Loma Terrace via Zaragoza	\$6,594.57	17,311	13,061	942	\$0.50	1.33	18.38	
64	Tigua via Presa	\$6,235.87	13,346	13,070	1,065	\$0.48	1.02	12.53	TAXI PROGRAM
65	Hacienda via Carolina	\$20,319.86	36,636	18,032	1,461	\$1.13	2.03	25.08	
66	Lancaster via North Loop	\$20,338.00	32,674	19,656	1,530	\$1.03	1.66	21.36	
67	Yarborough/Lee Trevino	\$1,458.58	2,537	7,799	685	\$0.19	0.33	3.70	SENIOR CLUB
68	No Current Route	\$0.00	0	0	0	\$0.00	0.00	0.00	
69	George Dieter	\$1,872.83	3,886	6,001	385	\$0.31	0.65	10.09	
80	Clint via Alameda	\$444.47	875	3,263	156	\$0.14	0.27	5.60	THE LIFT
81	San Elizario via Socorro	\$468.84	1,019	1,876	127	\$0.25	0.54	8.03	
85	Eastside Senior Link	\$0.00	0	0	0	\$0.00	0.00	0.00	
86	Central Senior Link	\$1.04	2	60	5	\$0.02	0.04	0.48	TAXI PROGRAM
87	Westside Senior Link	\$0.00	0	0	0	\$0.00	0.00	0.00	
88	Mission Valley Senior Link	\$0.00	0	0	0	\$0.00	0.00	0.00	
89	Northeast Senior Link	\$0.00	0	0	0	\$0.00	0.00	0.00	SYSTEM TOTALS
95	Special Events Shuttle	\$0.00	0	0	0	\$0.00	0.00	0.00	
ROUTE TOTALS		\$474,877.00	1,108,054	572,741	44,276	\$0.93	1.93	25.03	
CHARTER		\$0.00	0	0	0	\$0.00	0.00	0.00	
SENIOR CLUB		\$0.00	0	0	0	\$0.00	0.00	0.00	
THE LIFT		\$15,790.00	14,406	131,524	8,027	\$0.12	0.11	1.79	
TAXI PROGRAM		\$2,119.00	2,270	13,545	569	\$0.16	0.17	3.99	
TICKETS/PASSES REVENUE		\$57,394.00							
MISCELLANEOUS REVENUE		\$7,720.00							
SYSTEM TOTALS		\$557,800.00	1,124,730	717,810	52,872	\$0.78	1.57	21.27	

SUN METRO MONTHLY PERFORMANCE REPORT

PERFORMANCE INDICATOR	THIS MAY	LAST MAY	% CHANGE	YEAR TO DATE 2002-2003	YEAR TO DATE 2001-2002	% CHANGE
OPERATING COST	\$2,916,049.00	\$2,925,554.00	-0.3%	\$26,060,362.00	\$24,830,125.00	5.0%
CITY SERVICE CHARGE	\$312,500.00	\$312,500.00	0.0%	\$2,812,500.00	\$2,812,500.00	0.0%
TOTAL COST	\$3,228,549.00	\$3,238,054.00	-0.3%	\$28,872,862.00	\$27,642,625.00	4.5%
PASSENGERS	1,124,730	1,201,831	-6.4%	9,941,213	10,251,525	-3.0%
MILES	717,810	688,581	4.2%	6,536,981	5,979,397	9.3%
HOURS	52,872	53,088	-0.4%	485,017	475,286	2.0%
SYSTEM OPERATING COST						
Cost	\$2,916,049.00	\$2,925,554.00	-0.3%	\$26,060,362.00	\$24,830,125.00	5.0%
Revenue	\$557,800.00	\$655,336.00	-14.9%	\$5,168,948.00	\$5,310,063.00	-2.7%
Cost/Hour	\$55.15	\$55.11	0.1%	\$53.73	\$52.24	2.8%
Cost/Mile	\$4.06	\$4.25	-4.4%	\$3.99	\$4.15	-4.0%
Operating Ratio	19.13%	22.40%	-14.6%	19.83%	21.39%	-7.3%
Deficit	\$2,358,249.00	\$2,270,218.00	3.9%	\$20,891,414.00	\$19,520,062.00	7.0%
Passengers	1,124,730	1,201,831	-6.4%	9,941,213	10,251,525	-3.0%
Miles	717,810	688,581	4.2%	6,536,981	5,979,397	9.3%
Hours	52,872	53,088	-0.4%	485,017	475,286	2.0%
Passengers/Mile	1.57	1.75	-10.2%	1.52	1.71	-11.3%
Passengers/Hour	21.27	22.64	-6.0%	20.50	21.57	-5.0%
Average Fare	\$0.50	\$0.55	-9.0%	\$0.52	\$0.52	0.4%
Revenue/Mile	\$0.78	\$0.95	-18.3%	\$0.79	\$0.89	-11.0%
Revenue/Hour	\$10.55	\$12.34	-14.5%	\$10.66	\$11.17	-4.6%
Cost/Passenger	\$2.59	\$2.43	6.5%	\$2.62	\$2.42	8.2%
Subsidy/Passenger	\$2.10	\$1.89	11.0%	\$2.10	\$1.90	10.4%
TOTAL COST (W/ SERVICE CHARGE)						
Cost	\$3,228,549.00	\$3,238,054.00	-0.3%	\$28,872,862.00	\$27,642,625.00	4.5%
Revenue	\$557,800.00	\$655,336.00	-14.9%	\$5,168,948.00	\$5,310,063.00	-2.7%
Cost/Hour	\$61.06	\$60.99	0.1%	\$59.53	\$58.16	2.4%
Cost/Mile	\$4.50	\$4.70	-4.4%	\$4.42	\$4.62	-4.5%
Operating Ratio	17.28%	20.24%	-14.6%	17.90%	19.21%	-6.8%
Deficit	\$2,670,749.00	\$2,582,718.00	3.4%	\$23,703,914.00	\$22,332,562.00	6.1%
Passengers	1,124,730	1,201,831	-6.4%	9,941,213	10,251,525	-3.0%
Miles	717,810	688,581	4.2%	6,536,981	5,979,397	9.3%
Hours	52,872	53,088	-0.4%	485,017	475,286	2.0%
Passengers/Mile	1.57	1.75	-10.2%	1.52	1.71	-11.3%
Passengers/Hour	21.27	22.64	-6.0%	20.50	21.57	-5.0%
Average Fare	\$0.50	\$0.55	-9.0%	\$0.52	\$0.52	0.4%
Revenue/Mile	\$0.78	\$0.95	-18.3%	\$0.79	\$0.89	-11.0%
Revenue/Hour	\$10.55	\$12.34	-14.5%	\$10.66	\$11.17	-4.6%
Cost/Passenger	\$2.87	\$2.69	6.5%	\$2.90	\$2.70	7.7%
Subsidy/Passenger	\$2.37	\$2.15	10.5%	\$2.38	\$2.18	9.5%

**SUN METRO MONTHLY
PERFORMANCE REPORT**

PERFORMANCE INDICATOR	THIS MAY	LAST MAY	% CHANGE	YEAR TO DATE 2002-2003	YEAR TO DATE 2001-2002	% CHANGE
PASSENGERS						
Route	1,108,054	1,185,596	-6.5%	9,794,318	10,117,397	-3.2%
The LIFT	14,406	13,735	4.9%	126,270	112,883	11.9%
Taxi Program	2,270	2,500	-9.2%	20,625	21,245	-2.9%
Charter	0	0	0.0%	0	0	0.0%
MILES						
Route	572,741	554,483	3.3%	5,130,713	4,861,391	5.5%
The LIFT	131,524	119,598	10.0%	1,284,157	993,229	29.3%
Taxi Program	13,545	14,500	-6.6%	122,111	124,777	-2.1%
Charter	0	0	0.0%	0	0	0.0%
HOURS						
Route	44,276	44,590	-0.7%	401,026	402,593	-0.4%
The LIFT	8,027	7,848	2.3%	78,798	67,242	17.2%
Taxi Program	569	650	-12.5%	5,193	5,451	-4.7%
Charter	0	0	0.0%	0	0	0.0%
SYSTEM (W/CHARTER)						
Passengers	1,124,730	1,201,831	-6.4%	9,941,213	10,251,525	-3.0%
Miles	717,810	688,581	4.2%	6,536,981	5,979,397	9.3%
Hours	52,872	53,088	-0.4%	485,017	475,286	2.0%
Cost	\$3,228,549.00	\$3,238,054.00	-0.3%	\$28,872,862.00	\$27,642,625.00	4.5%
Revenue	\$557,800.00	\$655,336.00	-14.9%	\$5,168,948.00	\$5,310,063.00	-2.7%
Cost/Mile	\$4.50	\$4.70	-4.4%	\$4.42	\$4.62	-4.5%
Cost/Hour	\$61.06	\$60.99	0.1%	\$59.53	\$58.16	2.4%
Cost/Passenger	\$2.87	\$2.69	6.5%	\$2.90	\$2.70	7.7%
Revenue/Passenger	\$0.50	\$0.55	-9.0%	\$0.52	\$0.52	0.4%
FIXED ROUTE						
Cost	\$2,783,379.00	\$2,862,313.00	-2.8%	\$25,180,378.00	\$24,401,018.00	3.2%
Revenue	\$532,171.00	\$605,477.00	-12.1%	\$4,840,793.00	\$5,032,510.00	-3.8%
Cost/Passenger	\$2.51	\$2.41	4.0%	\$2.57	\$2.41	6.6%
Revenue/Passenger	\$0.48	\$0.51	-6.0%	\$0.50	\$0.50	1.3%
THE LIFT						
Cost	\$428,114.00	\$358,034.00	19.6%	\$3,525,437.00	\$3,074,298.00	14.7%
Revenue	\$15,790.00	\$30,808.00	-48.7%	\$208,143.00	\$178,483.00	16.6%
Cost/Passenger	\$29.72	\$26.07	14.0%	\$27.92	\$27.23	2.5%
Revenue/Passenger	\$1.10	\$2.24	-51.1%	\$1.65	\$1.58	4.3%
TAXI PROGRAM						
Cost	\$17,056.00	\$17,707.00	-3.7%	\$167,047.00	\$167,309.00	-0.2%
Revenue	\$2,119.00	\$2,291.00	-7.5%	\$20,582.00	\$19,120.00	7.6%
Cost/Passenger	\$7.51	\$7.08	6.1%	\$8.10	\$7.88	2.8%
Revenue/Passenger	\$0.93	\$0.92	1.9%	\$1.00	\$0.90	10.9%

**SUN METRO MONTHLY
PERFORMANCE REPORT**

PERFORMANCE INDICATOR	THIS MAY	LAST MAY	% CHANGE	YEAR TO DATE 2002-2003	YEAR TO DATE 2001-2002	% CHANGE
FIXED ROUTE						
Cost/Hour	\$62.86	\$64.19	-2.1%	\$62.79	\$60.61	3.6%
Cost/Passenger	\$2.51	\$2.41	4.0%	\$2.57	\$2.41	6.6%
Cost/Mile	\$4.86	\$5.16	-5.9%	\$4.91	\$5.02	-2.2%
Passengers/Hour	25.03	26.59	-5.9%	24.42	25.13	-2.8%
Passengers/Mile	1.93	2.14	-9.5%	1.91	2.08	-8.3%
Average Fare	\$0.48	\$0.51	-6.0%	\$0.50	\$0.50	1.3%
Revenue/Hour	\$12.19	\$13.58	-10.2%	\$12.31	\$12.50	-1.5%
Revenue/Mile	\$0.94	\$1.09	-13.7%	\$0.96	\$1.04	-7.1%
Subsidy/Passenger	\$2.03	\$1.90	6.7%	\$2.07	\$1.91	8.0%
Operating Ratio	19.4%	21.2%	-8.3%	19.6%	20.6%	-4.9%
THE LIFT						
Cost/Hour	\$53.33	\$45.62	16.9%	\$44.74	\$45.72	-2.1%
Cost/Passenger	\$29.72	\$26.07	14.0%	\$27.92	\$27.23	2.5%
Cost/Mile	\$3.26	\$2.99	8.7%	\$2.75	\$3.10	-11.3%
Passengers/Hour	1.79	1.75	2.5%	1.60	1.68	-4.5%
Passengers/Mile	0.11	0.11	-4.6%	0.10	0.11	-13.5%
Average Fare	\$1.10	\$2.24	-51.1%	\$1.65	\$1.58	4.3%
Revenue/Hour	\$1.97	\$3.93	-49.9%	\$2.64	\$2.65	-0.5%
Revenue/Mile	\$0.12	\$0.26	-53.4%	\$0.16	\$0.18	-9.8%
Subsidy/Passenger	\$28.62	\$23.82	20.1%	\$26.27	\$25.65	2.4%
Operating Ratio	3.69%	8.60%	-57.1%	5.90%	5.81%	1.7%
TAXI PROGRAM						
Cost/Hour	\$29.98	\$27.24	10.0%	\$32.17	\$30.69	4.8%
Cost/Passenger	\$7.51	\$7.08	6.1%	\$8.10	\$7.88	2.8%
Cost/Mile	\$1.26	\$1.22	3.1%	\$1.37	\$1.34	2.0%
Passengers/Hour	3.99	3.85	3.7%	3.97	3.90	1.9%
Passengers/Mile	0.17	0.17	-2.8%	0.17	0.17	-0.8%
Average Fare	\$0.93	\$0.92	1.9%	\$1.00	\$0.90	10.9%
Revenue/Hour	\$3.72	\$3.52	5.7%	\$3.96	\$3.51	13.0%
Revenue/Mile	\$0.16	\$0.16	-1.0%	\$0.17	\$0.15	10.0%
Subsidy/Passenger	\$6.58	\$6.17	6.7%	\$7.10	\$6.98	1.8%
Operating Ratio	12.4%	12.9%	-4.0%	12.3%	11.4%	7.8%
SYSTEM (NO CHARTER)						
Cost	\$3,228,549.00	\$3,238,054.00	-0.3%	\$28,872,862.00	\$27,642,625.00	4.5%
Revenue	\$557,800.00	\$655,336.00	-14.9%	\$5,168,948.00	\$5,310,063.00	-2.7%
Cost/Hour	\$61.06	\$60.99	0.1%	\$59.53	\$58.16	2.4%
Operating Ratio	17.3%	20.2%	-14.6%	17.9%	19.2%	-6.8%
Deficit	\$2,670,749.00	\$2,582,718.00	3.4%	\$23,703,914.00	\$22,332,562.00	6.1%
Passengers/Mile	1.57	1.75	-10.2%	1.52	1.71	-11.3%
Passengers/Hour	21.27	22.64	-6.0%	20.50	21.57	-5.0%
Average Fare	\$0.50	\$0.55	-9.0%	0.52	0.52	0.4%
Revenue/Mile	\$0.78	\$0.95	-18.3%	\$0.79	\$0.89	-11.0%
Revenue/Hour	\$10.55	\$12.34	-14.5%	\$10.66	\$11.17	-4.6%
Subsidy/Passenger	\$2.37	\$2.15	10.5%	\$2.38	\$2.18	9.5%

El Paso Mass Transit Department

Financial Report

MAY 2003

REVENUES

	<i>Budgeted Amount</i>	<i>Current Month</i>	<i>YTD</i>	<i>% of Budget</i>
<i>Operating Revenues</i>				
Passenger Fares	7,159,941	550,080	5,069,518	70.8%
Charter Subscription	0	0	0	N.A.
Advertising	0	0	0	N.A.
Other	111,880	7,720	99,430	88.9%
Total Operating Revenues	7,271,821	557,800	5,168,948	71.1%
<i>Non-Operating Revenues</i>				
Sales Tax	23,850,229	1,761,710	18,029,239	75.6%
FTA Subsidy	7,500,000	775,042	5,363,923	71.5%
Interest	400,000	0	116,000	29.0%
Transfer From Retained Earnings	2,724,996			
Total Non-Operating Revenues	34,475,225	2,536,752	23,509,162	68.2%
TOTAL REVENUES	\$41,747,046	\$3,094,552	\$28,678,110	68.7%

EXPENSES

	<i>Budgeted Amount</i>	<i>Current Month</i>	<i>YTD</i>	<i>% of Budget</i>
<i>Operating Expenses</i>				
Personnel	24,657,783	2,130,087	17,990,369	73.0%
Fuel & Lubricants	2,897,059	179,867	2,334,216	80.6%
Supplies & Materials	3,011,400	270,052	2,224,081	73.9%
Contract Services	5,194,804	336,043	3,511,696	67.6%
Operating Transfer	3,750,000	312,500	2,812,500	75.0%
Total Operating Expenses	39,511,046	3,228,549	28,872,862	73.1%
<i>Non-Operating Expenses</i>				
Grant Match	1,936,000	18,902	71,863	3.7%
Locally Funded Capital	0	0	0	N.A.
Contingency/Other	300,000	28,600	198,415	66.1%
Total Non-Operating Expenses	2,236,000	47,502	270,278	12.1%
TOTAL EXPENSES	\$41,747,046	\$3,276,051	\$29,143,140	69.8%

El Paso Mass Transit Department

Revenue And Expense Analysis

MAY 2003

REVENUES

	Monthly			Year-To-Date		
	This year	Last year	%	This year	Last year	%
<i>Operating Revenues</i>						
Passenger Fares	550,080	638,576	-14%	5,069,518	5,230,113	-3%
Charter Subscription	0	0	N.A.	0	0	N.A.
Advertising	0	0	N.A.	0	0	N.A.
Other	7,720	16,760	-54%	99,430	79,950	24%
Total Operating Revenues	557,800	655,336	-15%	5,168,948	5,310,063	-3%
<i>Non-Operating Revenues</i>						
Sales Tax	1,761,710	1,819,740	-3%	18,029,239	17,160,468	5%
FTA Subsidy	775,042	539,998	44%	5,363,923	4,587,334	17%
Interest	0	0	N.A.	116,000	234,885	-51%
Total Non-Operating Revenues	2,536,752	2,359,738	8%	23,509,162	21,982,687	7%
TOTAL REVENUES	\$3,094,552	\$3,015,074	3%	\$28,678,110	\$27,292,750	5%

EXPENSES

	Monthly			Year-To-Date		
	This year	Last year	%	This year	Last year	%
<i>Operating Expenses</i>						
Personnel	2,130,087	2,100,682	1%	17,990,369	17,457,459	3%
Fuel & Lubricants	179,867	237,089	-24%	2,334,216	1,882,305	24%
Supplies & Materials	270,052	267,988	1%	2,224,081	2,156,204	3%
Contract Services	336,043	319,794	5%	3,511,696	3,334,156	5%
Operating Transfer	312,500	312,500	0%	2,812,500	2,812,500	0%
Total Operating Expenses	\$3,228,549	\$3,238,053	-0%	\$28,872,862	\$27,642,624	4%